

**Minutes of the OOFERS Australia Inc
Board Meeting
held Friday, May 25 2018
Four Seasons Hotel
199 George Street Sydney**

Present Kevin Hughes (Chairman) Ben Guzzardi (Dep Chair)
Ross Lake (Secretary/Treasurer) Roy Cottrell, Allan Mc Whirter
Dean Pradal Jeff Griffith.

Chairman declared the meeting open at 10 AM
Welcoming all present and advising that Don Kirk had not sought re-election due to ill health, and confirming that all other directors had been re-elected unopposed with Jeff Griffith being elected to fill the vacancy.

Minutes of the previous Cairns 19th of May 2017 meeting were read and accepted

Matters Arising

OOFERS Award Scheme to continue as previous
Constitution required an AGM be conducted each year
Every Second AGM to be held in conjunction with Bi-annual Reunion

Chairman presented his report (Copy attached) Received and approved

Treasurers Report:

Was presented by Ross Lake and revealed a Bank Balance as at the 3rd of May 2018 of \$12,412.50
Report Received and approved.

It was resolved: that the Treasurer to forward a copy of our company constitution to each Board member.

It was resolved: That the OOFER historic publication "**Out of the Grip**" following discussion and review, – that the book was well received and that only four copies remain. That an update or second edition of the publication and or the publication of a new book be considered by an Editorial Review Committee, which would include consideration of the completion of a more history based book rather than the personality base of 'Out of the Grip.'

Nominations for the Editorial Review Committee were received consisting of Ross Lake, Kevin Hughes, Dean Pradal with input as required from volunteers Roy Cottrell and Ben Guzzardi, who will investigate and define the project for any future publication of a history of the Australian oil industry, that committee to meet quarterly and provide an **Editorial Plan** and recommendations to the Board for approval.

OOFERS Membership Development: it was agreed we needed to pursue expansion of the OOFER membership base among past and current Distributors/Wholesalers and that a planned approach to that development was needed and that a leader was necessary to guide the plan's progress.

It was resolved: Jeff Griffith's offer to take on the membership development Leader's role be accepted and that his development plan be presented to the Board.

Distress Assistance to OOFERS:

It was resolved: As a service to OOFER membership that 'Distress Guidance Assistance' would be offered to any OOFER or OOFER's family who suffer distress from a death, serious illness or business threat or breakdown. This would be a free service.

It was resolved: That Widows /Widowers: of OOFERS are to be considered continuing members.

It was resolved: That the 2019 Melbourne Reunion venue for Friday 24th May 2019 luncheon and the Saturday 25th May 2019 excursion and luncheon in the Yarra Valley, would be determined by a committee and advised to the Chairman prior to the 30th of September 2018, the volunteer committee being – Ben Guzzardi, Jeff Griffiths, and Ross Lake. **The committee will need to report back to the Chairman by the 30th of September 2018.**

It was resolved: that external paying sponsorships of OOFER events were acceptable and remain with the Chairman to approve as appropriate from time to time.

It was resolved: that the Board accepts with appreciation the offer of Ross Lake to construct an OOFER'S a Web site, the draft of which to be forwarded to the Board for review.

Petroleum Wholesaler Diploma:

The Chairman outlined the proposal which originally had support (deferred) from the University of Western Sydney.

It was resolved: That this be deferred from further action at this time.

Roll of Honour or Memorial Register:

It was resolved:

Recognition to be given within a Memorial classification in the awards sector for deceased OOFERS who gave meritorious service to our sector and the community. Nominations for such a notation to be received and approved in the same manner as the OOFERS Australia Award.

A Discussion and concern was expressed at the continuing inadequacy of fuel stocks within Australia and the Government not establishing a Fuel Energy Reserve as required by the International Energy Agency (IEA). The Chairman to promote the issue as and where he can.

International Interaction: The Chairman raised the possibility of some international interaction – with New Zealand being the first consideration
It was resolved: That this be deferred until a later date.

Meeting closed 11.45 AM

Roy Cottrell
Minute Secretary